

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Workshop & Regular Meeting**  
***December 13, 2017***  
***MINUTES***

**WORKSHOP**

**Call to Order** was made at 6:00 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, Ron Hough, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** John Henderson.

**Motion** to close the workshop and open executive session regarding personnel and contracts was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

**\*\*EXECUTIVE SESSION\*\***

**Motion** to close the executive session by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

reopen the workshop was made at 6:44 p.m. by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Fire Alarm Nuisance Ordinance
- FY 2018 Budget
- Proposed Resolutions
- Electric/Propane/Water at Akenac Park for the winter
- Donated Painting

**Motion** to adjourn the workshop was made at 6:56 p.m. by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:02 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Ron Hough, Jane Neufeld, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** John Henderson.

**Public Comment on Agenda-** none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 13, 2017 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

#### Treasurer's Reports

2. **Motion to accept Treasurer's Report dated December 13, 2017** was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$65,918.89** was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries
4. **Motion to pay Recreation Fund bills in the amount of \$2,844.05** was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
5. Fire Company Activity Report for 2017 by G. Beodeker.

#### OLD BUSINESS:

None.

#### NEW BUSINESS

6. **Motion** to accept Fiscal Year 2018 budget was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to adopt resolution 2017-06 for the levy of taxes for fiscal year 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Leong, Hwa Chu & Sam Mee Lim

**SALE NUMBER:** 11-033

**CONTROL NUMBER:** 02-0-100774

**DESCRIPTION:** Lot 15 Blk M-504 Sec 5- Marcel Lake Estates

**MAP NUMBER:** 148.04-01-29

**BIDDER:** Robert & Vincenza Heyward, 148 Renee Drive, Dingmans Ferry PA 18328

**AMOUNT OF BID:** \$ 2,000.00

was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None.  
**Motion** carries.

**9. Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Willow Properties, Inc  
**SALE NUMBER:** 13-092  
**CONTROL NUMBER:** 02-0-075509  
**DESCRIPTION:** Lot 61 Blk M-303 Sec 3- Marcel Lake Estates  
**MAP NUMBER:** 148.04-04-67  
**BIDDER:** Mary C Brandt 247 Porterville Road, Brighton TN 38011  
**AMOUNT OF BID:** \$ 1,250.00

was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None.  
**Motion** carries.

**10. Motion** to approve the following lot improvement as recommended by the Planning Commission at their December 5, 2017 meeting:

a. Skorostensky – Birchwood Lakes 2-1-63A

was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

**11. Motion** to approve the adoption of Nichecronk Road by Rebecca Gray Insurance Agency as part of the Delaware Township Adopt-A-Road-Program was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

**12. Motion** to renew Highmark Blue Cross Blue Shield medical insurance plan for full-time employees in the amount of \$51,101.28 effective January 1, 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

**13. Motion** to renew Aetna Life & Disability policy for full-time employees in the amount of \$3,240 effective January 1, 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

**14. Motion** to renew Aetna Dental policy for full-time employees in the amount of \$3,577.20 effective January 1, 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.



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- 15. Motion** to renew TruGreen service agreement for Connors Lane in the amount of \$358.74 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 16. Motion** to renew TruGreen service agreement for Township Athletic Fields located along Ball Park Road in the amount of \$4,100 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 17. Motion** to approve autobody repairs to 2014 Ford Super Duty by Helms Auto Body in the amount of \$3,919.69 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 18. Motion** to approve Vector Security installation of a cellular module communicator in the amount of \$600 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 19. Motion** to table emergency management building use request for Friday, December 8, 2017 at 10:30am by the Delaware Cemetery Association Board for a meeting was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 20. Motion** to approve municipal hall use request by the Milford Valley Quilters Guild every Monday in 2018 commencing on Monday, January 8, 2018 from 9:30am to 3:30pm to work on community service projects was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 21. Motion** to approve municipal hall use request by the Delaware Township Democratic Club for monthly meetings commencing on Thursday, January 11, 2018 with all subsequent meetings being held on the 2<sup>nd</sup> Thursday of the month at 7:30pm for 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 22. Motion** to approve municipal hall use request for Sunday, January 14, 2018 from 9am to 11pm by J. Hagan for a sweet 16 party was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 23. Motion** to approve Akenac use request for Saturday, February 3, 2018 through Sunday, February 4, 2018 by Cub Scout Pack 1003 for the Delaware River District Klondike Derby was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

- 24. Motion** to approve Municipal hall use request for Sunday, February 25, 2018 by the Delaware Township Democratic Club for the annual Honorable John R. Lew High Tea was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 25. Motion** to approve Akenac use request by PEEC Wednesdays from 1 – 3pm July 4 through August 22, 2018 for summer campers was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 26. Motion** to approve Akenac use request by PEEC on the following dates for family weekends from 2:30pm to 5:30pm; May 26 and 27, 2018; June 30, 2018 and July 1, 2018; September 1 and 2, 2018 was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 27. ADDED Motion** to advertise for a public hearing on False Fire Alarm Ordinance for Wednesday, January 24, 2018 at 7:15 p.m. was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 28. ADDED Motion** to accept donated painting by Mary Margaret Jonas was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

### **ANNOUNCEMENTS:**

The next Board of Supervisors meeting is scheduled for Wednesday, December 20, 2017 at 6:00 p.m.

Akenac Park is closed for the winter on November 1, 2017 except on Monday, Wednesday and Friday from 12pm to 3pm for Delaware Township Library hours.

PennDot announcement on traffic data collection at the intersections of Doolan Road and Route 739 and Birchwood Lakes entrance and Route 739.

### **CORRESPONDENCE:**

A letter from Holy Trinity Food Pantry thanking the Board of Supervisors for a holiday donation was read by Mr. Hough.

### **PUBLIC COMMENT**



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Public comment consisted of, but was not limited to, the Pike County Dispatch questioning proposed resolutions and capital reserves with Treasurer Jane Neufeld responding and seeking additional information; Ms. Neufeld provided comments on the Pike County Council of Government's update on county-wide ALS service efforts and a study to be conducted in the county; Pike County Dispatch inquired about the amount of money in the general fund 2018 budget for the Ambulance Corps.

With no public comment a **motion** to adjourn the meeting was made at 7:51 p.m. by Ms. Neufeld with a second by Mr. Hough. Voting: Aye: All in favor. Nay: None **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer